



# COMUNE DI POSITANO

(Provincia di Salerno)

## COMANDO POLIZIA MUNICIPALE

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GUIDE TO THE PORTAL [WWW.ZTLPOSITANO.IT](http://WWW.ZTLPOSITANO.IT)

Version 1.2 of 20/05/2026

ENGLISH VERSION

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## Chapter 1 – Registration with the Positano ZTL Portal

Guide to registering a new user on the website [www.ztlpositano.it](http://www.ztlpositano.it)



Website home page: [www.ztlpositano.it](http://www.ztlpositano.it)

If you are not yet registered, click REGISTRATI and follow the procedure described on the following pages.

If you are already registered and have received your credentials by e-mail, enter the address used during registration and the password you received, or the one you changed after your first login, then click ACCEDI.

## User registration

- If you are a legal entity and have a VAT number and Tax Code, whether identical or different, select legal entity (see page 5)
- If you are an individual with a Tax Code, select individual (see page 6)
- If you do not have an Italian Tax Code or VAT number, for example because you are a foreign user, select individual (see page 7)



*Screen displayed after clicking the register button*

## 1.1 - Legal entity user registration

Legal entity with VAT number and Tax Code different.

The screenshot shows the registration form for a legal entity. The form is titled "PERSONA GIURIDICA" and contains the following fields:

- Nome: Mario
- Cognome: Rossi
- E-mail: marlorossi@marlorossi.it
- Telefono: 3281234567
- Cellulare: 3281234567
- Ragione sociale: Mario Rossi
- Partita IVA: 0000000000
- Codice Fiscale: RSSMRA00A01F205F
- Rappresentante Legale: Mario Rossi
- Città: Milano
- Indirizzo: Navigli
- Civico: 1
- CAP: 20100
- Provincia: Milano

There is a checkbox for "Consenso al trattamento dei dati" which is checked. A "Registrati" button is at the bottom.

Mandatory fields required to complete registration:

- First name
- Last name
- E-mail (not PEC) (Note: this information can no longer be changed).
- Mobile phone
- Company name
- VAT number (different from the Tax Code)
- Tax Code (different from the VAT number)
- Legal representative
- City
- Address
- Street number
- Postal code
- Province
- Select the consent to data processing checkbox

To complete registration, click **REGISTRATI**

Legal entity with VAT number and identical Tax Code.

The screenshot shows the registration form for a legal entity. The form is titled "PERSONA GIURIDICA" and contains the following fields:

- Nome: Mario
- Cognome: Rossi
- E-mail: marlorossi@marlorossi.it
- Telefono: 3281234567
- Cellulare: 3281234567
- Ragione sociale: Mario Rossi Srl
- Partita IVA: 0000000000
- Codice Fiscale: 0000000000
- Rappresentante Legale: Mario Rossi
- Città: Milano
- Indirizzo: Navigli
- Civico: 1
- CAP: 20100
- Provincia: Milano

There is a checkbox for "Consenso al trattamento dei dati" which is checked. A "Registrati" button is at the bottom.

Mandatory fields required to complete registration:

- First name
- Last name
- E-mail (not PEC) (Note: this information can no longer be changed).
- Mobile phone
- Company name
- VAT number
- Tax Code
- Legal representative
- City
- Address
- Street number
- Postal code
- Province
- Select the consent to data processing checkbox

To complete registration, click **REGISTRATI**

In both cases, if all fields are correct, the confirmation screen will appear.

The screenshot shows the confirmation screen. It features a green banner with the text: "Complimenti, un nostro operatore ti comunicherà quando tutto sarà attivo." Below the banner are three input fields for "Nome", "Cognome", and "E-mail", each with a placeholder text: "Inserisci il tuo nome", "Inserisci il tuo cognome", and "Inserisci la tua email".

After registration, an operator will verify the data entered. You will then receive a password at the e-mail address provided to access your account.

## 1.2 – Individual user registration

Individual registration with Tax Code:

The screenshot shows the registration form for a physical person on the ZTL POSITANO website. The form is titled "PERSONA FISICA" and contains the following fields:

- Nome:** Mario
- Cognome:** Rossi
- E-mail:** prova@prova.it
- Telefono:** Inscrisci il tuo numero di cellulare
- Cellulare:** 3201234567
- Ragione sociale:** Ragione sociale
- Partita IVA:** Inscrisci la partita iva
- Codice Fiscale:** RSSMRA00A01F205F
- Rappresentante Legale:** Rappresentante Legale
- Città:** Milano
- Indirizzo:** Navigli
- Civico:** 1
- CAP:** 20100
- Provincia:** Milano
- Consenso al trattamento dei dati:**

A "Registrati" button is located at the bottom of the form.

Mandatory fields required to complete registration:

- First name
- Last name
- E-mail (not PEC) (Note: this information can no longer be changed).
- Mobile phone
- Tax Code
- City
- Address
- Street number
- Postal code
- Province
- Select the consent to data processing checkbox

To complete registration, click **REGISTRATI**

If the fields are correct, the confirmation screen will appear.

The screenshot shows the confirmation screen on the ZTL POSITANO website. It features a green header with the ZTL POSITANO logo and navigation links "HOME" and "NOTIZIE". Below the header, a green box contains the message: "Complimenti, un nostro operatore ti comunicherà quando tutto sarà attivo." Below this message, there are three input fields for "Nome", "Cognome", and "E-mail", each with a placeholder text: "Inscrisci il tuo nome", "Inscrisci il tuo cognome", and "Inscrisci la tua email".

After registration, an operator will verify the data entered. You will then receive a password at the e-mail address provided to access your account.

### 1.3 - Foreign user registration or registration without a Tax Code

Registration for foreign users or users without Tax Code and/or Italian VAT number:

The screenshot shows the registration form for 'PERSONA FISICA' on the ZTL POSITANO website. The form is set against a teal background and includes the following fields:

- Nome:** James
- Cognome:** Smith
- E-mail:** example@example.com
- Telefono:** Inscrivi il tuo numero di cellulare
- Cellulare:** 00447700123456
- Ragione sociale:** James Smith
- Partita IVA:** 0000000000
- Codice Fiscale:** Inscrivi il codice fiscale
- Rappresentante Legale:** James Smith
- Città:** Inscrivi la Città
- Indirizzo:** Inscrivi un indirizzo
- Civico:** Inscrivi il tuo civico
- CAP:** Inscrivi il tuo CAP
- Provincia:** A dropdown menu.
- Consenso al trattamento dei dati:** A checked checkbox.

A dark blue button labeled 'Registrati' is located at the bottom of the form.

Mandatory fields required to complete registration:

- First name
- Last name
- E-mail (not PEC) (Note: this information can no longer be changed).
- Mobile phone
- Company name (first name and last name)
- VAT number (enter: 00000000000)
- Legal representative (first name and last name)
- Select the consent to data processing checkbox

To complete registration, click **REGISTRATI**

If the fields are correct, the confirmation screen will appear.

The screenshot shows the confirmation screen on the ZTL POSITANO website. It features a teal background and a dark blue header with the ZTL POSITANO logo and 'HOME NOTIZIE' links. A light green message box at the top reads: 'Complimenti, un nostro operatore ti comunicherà quando tutto sarà attivo.' Below this, there are three input fields for confirmation:

- Nome:** Inscrivi il tuo nome
- Cognome:** Inscrivi il tuo cognome
- E-mail:** Inscrivi la tua email

After registration, an operator will verify the data entered. You will then receive a password at the e-mail address provided to access your account.

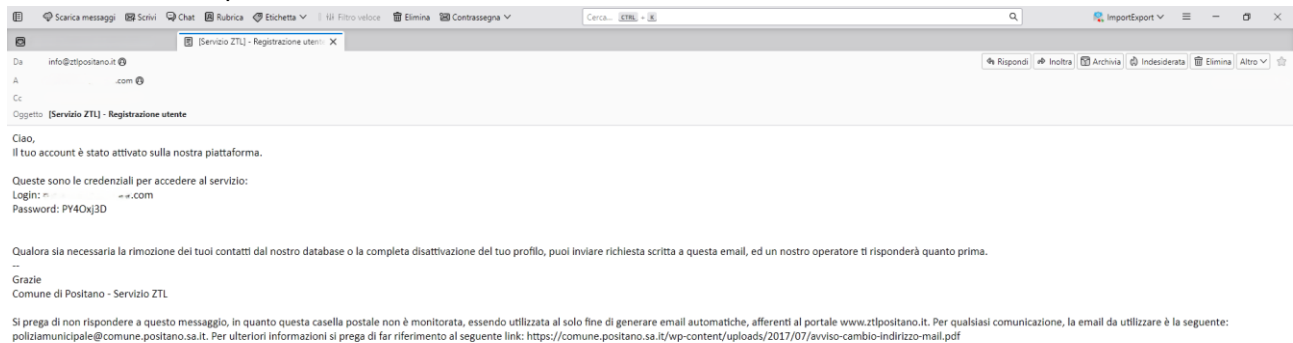
## 2.1 – Receiving the password after account validation

After verifying the data entered, the operator will approve the account and the system will automatically send an e-mail, to which you do not need to reply, containing the access credentials:

**Username: the e-mail address used during registration;**

**Password: an alphanumeric code that can be changed after the first login.**

Below is an example of the e-mail received:



## 2.2 – Change password

To change your password, after logging in to your account, click AREA PERSONALE in the top bar. A drop-down menu will open: select CAMBIO PASSWORD.



A new screen will open where you can enter the new password twice.

### GESTIONE PASSWORD

Nuova password

Ripeti nuova password

Applica

## Chapter 2 – Vehicle registration on the Positano ZTL Portal

Guide to registering a vehicle.

Please note that the vehicles subject to payment for access to the ZTL, and therefore required to be registered, are the following:

- Motor vehicles with 6 or more seats, including the driver;
- Buses with maximum dimensions of 7.70 m in length and 2.20 m in width, with Euro 3 emissions class or higher (Note: buses that do not meet these requirements cannot access the ZTL).

### ATTENTION:

Before registering the vehicle, make sure you have the vehicle registration certificate in PDF format: it is essential for the correct approval of the vehicle.

The screenshot shows the user interface of the ZTL Positano portal. At the top, there is a dark blue navigation bar with the ZTL Positano logo on the left and menu items: ACQUISTA, AREA PERSONALE, VEICOLI, CONTABILITÀ, NEWS, and LOGOUT. Below the navigation bar, a white box displays 'Benvenuto A' followed by a redacted name. A yellow warning banner reads 'Attenzione - Non hai veicoli attivi.' The main content area is divided into two columns. The left column, titled 'STATO VEICOLI', shows five status categories with circular indicators and counts: 'Disattivato' (0), 'Attivato' (0), 'Veicolo disattivato' (0), 'Veicolo approvato' (0), and 'Documentazione incompleta' (0). Below this is a 'NUOVI VEICOLI' section with an 'Aggiungi' button. The right column, titled 'ACQUISTA UN PERMESSO', contains a form with fields for 'Veicolo' (AA000BB), 'Classe ambientale' (Euro 6), and 'Riepilogo tariffa' (€ Totale). There is a checkbox for 'Condizioni di servizio qui' and two buttons: 'Calcola' and 'Acquista'. At the bottom, a 'NEWS' section is partially visible. The footer contains the text 'Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v.1.5 - Stato Servizi' and the URL 'Home page of the user website: www.ztlpositano.it'.

Home page of the user website: [www.ztlpositano.it](http://www.ztlpositano.it)

The previous image shows the home page, after login, of a user correctly registered on the portal [www.ztlpositano.it](http://www.ztlpositano.it).

This chapter explains, step by step, how to upload to the portal the vehicle with which you will access, or have already entered, the ZTL, which includes Via Pasitea, Piazza dei Mulini and Via C. Colombo in the Municipality of Positano.

## 2.1 – Add a new vehicle

### Procedure for adding a vehicle

The screenshot shows the ZTL POSITANO web portal. The top navigation bar includes the ZTL POSITANO logo and the following menu items: ACQUISTA, AREA PERSONALE, VEICOLI, CONTABILITÀ, NEWS, and LOGOUT. A dropdown menu is open under 'VEICOLI', showing 'VEICOLI' and 'AGGIUNGI VEICOLO'. Below the navigation bar, there is a welcome message 'Benvenuto' and a yellow warning box that says 'Attenzione - Non hai veicoli attivi.' The main content area is divided into two columns. The left column is titled 'STATO VEICOLI' and contains five status categories with their respective counts: 'Disattivato' (0), 'Attivato' (0), 'Veicolo disattivato' (0), 'Veicolo approvato' (0), and 'Documentazione incompleta' (0). Below these is a 'NUOVI VEICOLI' section with an 'Aggiungi' button. The right column is titled 'ACQUISTA UN PERMESSO' and contains a form for adding a new vehicle. The form fields are: 'Veicolo' (AA000BB), 'Classe ambientale' (Euro 6), and 'Riepilogo tariffa' (€ Totale). There is also a checkbox for 'Condizioni di servizio qui' and two buttons: 'Calcola' and 'Acquista'. At the bottom of the page, there is a 'NEWS' section and a footer with the text 'Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi'.

Click on: [AGGIUNGI VEICOLO](#)

From the user home page, click VEICOLI in the top bar. A drop-down menu will open with the following items (as shown in the image above):

- **VEICOLI:** section where the uploaded vehicles will be shown, after verification by the operator, together with their status (see page 12);
- **AGGIUNGI VEICOLO:** item to select in order to register a new vehicle on the portal.

Click AGGIUNGI VEICOLO and follow the procedure described below.

## 2.2 – Essential vehicle details

### Guide to filling in the fields

The screenshot shows the ZTL POSITANO portal with the following fields and options:

- Veicolo:** Radio buttons for  Van and  Bus.
- Posti:** An empty text input field. A note below it says: "Veicoli con nr. posti inferiore a 6 non necessitano di registrazione."
- Classe ambientale:** An empty dropdown menu.
- Dimensioni veicolo:** An empty text input field. An example "Es. 5,4x1,90" is shown to the right.
- Targa:** An empty text input field.
- Libretto di circolazione:** A dashed box containing a camera icon, indicating where to click to upload a document.

Below the form, there is a note: "N.B. Si rammenta che è obbligatoria la compilazione di tutti i campi suindicati, ed altresì il caricamento del libretto in un unico file PDF, onde poter inserire correttamente il veicolo nel portale. Se l'inserimento è andato a buon fine visualizzerete il Vs. veicolo nell'elenco veicoli da approvare. La carta di circolazione da caricare deve essere quella ATTUALMENTE IN USO per poter circolare, al momento del caricamento della stessa e deve essere inserita in un UNICO file PDF, contenente sia il FRONTE che il RETRO."

A "Salva" button is located at the bottom of the form.

At the bottom of the page, there is a footer: "Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi"

Step 1:  
Select the vehicle type:

- Van
- Bus

Step 2:  
Fill in the following fields:

- **Seats:** enter the total number of seats in the vehicle, including the driver (field "S.1" on the vehicle registration certificate).
- **Environmental class:** enter the vehicle's environmental class, for example Euro 6 (usually shown in the third section of the registration certificate).
- **Vehicle dimensions:** enter the vehicle's length and width, as shown in the third section of the registration certificate.
- **Plate number:** enter the vehicle plate number;

Step 3:  
Click the icon inside the dotted area to upload the vehicle registration certificate. The vehicle registration certificate must be contained in a single PDF file and must include both front and back.

Step 4: Click Save

Example of correct completion of the fields for the registration of a new vehicle:

The screenshot shows the ZTL POSITANO portal with the following fields and options filled:

- Veicolo:** Radio button for  Van and  Bus.
- Posti:** Text input field containing "9". A note below it says: "Veicoli con nr. posti inferiore a 6 non necessitano di registrazione."
- Classe ambientale:** Dropdown menu showing "Euro 6".
- Dimensioni veicolo:** Text input field containing "5,37x1,92". An example "Es. 5,4x1,90" is shown to the right.
- Targa:** Text input field containing "dc321ba".
- Libretto di circolazione:** A dashed box containing a PDF icon and the text "Libretto DC321BA.pdf", "0.7 MB", and "Rimuovi allegato". Above the dashed box, there is a button that says "Aggiungi i documenti in formato PDF."

Below the form, there is a note: "N.B. Si rammenta che è obbligatoria la compilazione di tutti i campi suindicati, ed altresì il caricamento del libretto in un unico file PDF, onde poter inserire correttamente il veicolo nel portale. Se l'inserimento è andato a buon fine visualizzerete il Vs. veicolo nell'elenco veicoli da approvare. La carta di circolazione da caricare deve essere quella ATTUALMENTE IN USO per poter circolare, al momento del caricamento della stessa e deve essere inserita in un UNICO file PDF, contenente sia il FRONTE che il RETRO."

A "Salva" button is located at the bottom of the form.

At the bottom of the page, there is a footer: "Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi"

## 2.3 – Vehicle status

After clicking Save, you will be taken to the page where you can see the vehicle status based on its colour.

The first status is purple and corresponds to “Vehicle awaiting approval”.

- At this stage, the vehicle **has not yet been approved**, therefore it is not yet possible to purchase permits.

Status	Esenzione	Documenti	Ragione Sociale	Nr. Veicoli	Veicolo	Classe ambientale	Dimensioni veicolo	Targa
Disattiva	NO	2	Ar...	1	van	EURO6	5,37x1,92	DC...

At this point, an operator will manually verify the correctness of the data entered when the vehicle was uploaded.

After verification, the vehicle status may be:

- Vehicle correctly approved;
- Vehicle with incomplete documentation (for example: registration certificate of another vehicle);
- Vehicle deactivated (in this case, you will receive a notification at the e-mail address used during registration stating the reason for deactivation; see example page 14).

You can check the status of your vehicles by clicking **VEICOLI** and then, from the drop-down menu, selecting **Veicoli**, as shown in the following image.

Attenzione - Non hai veicoli attivi.

STATO VEICOLI      ACQUISTA UN PERMESSO

**Note:** after the first vehicle has been approved, the yellow warning message will no longer be displayed.

## 2.4 – Special case - red plate number and warning triangle

### ATTENTION: Special case

The same vehicle may be entered twice, by the same user or by different users, for example in the event of a change of ownership. In this case, the plate number will be highlighted in **red** and marked with a **warning triangle**. Even if the vehicle is later approved, the warning and icon will remain visible, but in some cases they can be ignored.

Example screenshot of the special case just described

ZTL POSITANO		HOME	ANAGRAFICHE	VEICOLI	CONTABILITÀ	NEWS	LOGOUT	
Disattiva	●	NO	2	Us... (GZ...)	5	van	EURO6 5,3x4,9	GZ... ⚠️
Revoca approva								
Doc. Incompleta								
Disattiva	●	NO	2	Us... (GZ...)	5	van	EURO6 5,3x4,9	GZ... ⚠️
Modifica								
Approva								
Doc. Incompleta								

On the Veicoli page, a warning will appear in a yellow box, as shown in the following image. This warning should be taken into account only when the plate number is red with a triangle and the vehicle status is not approved, that is, when it is purple.

Example screenshot of the warning

ZTL POSITANO		ACQUISTA	AREA PERSONALE	VEICOLI	CONTABILITÀ	NEWS	LOGOUT
Benvenuto							
Veicolo esentato	0	Veicolo disattivato	3	Veicolo approvato	3	Documentazione incompleta	0
Veicolo da approvare	0	Cerca...					
<p>ATTENZIONE! La targa inserita è già presente ed attiva nel portale, in un altro account. Non è consentito attivare la stessa targa su due o più account.</p> <p>Si prega pertanto di contattare il Comando Polizia Municipale di Positano (SA), ai contatti indicati nella home page prima di eseguire il login, oppure ai recapiti disponibili sul sito istituzionale del Comune di Positano (SA), al link <a href="https://comune.positano.sa.it">https://comune.positano.sa.it</a>, nell'area contatti uffici comunali</p>							
Status	Esenzione	Documenti	Ragione Sociale	Nr. Veicoli	Veicolo	Classe ambientale Dimensioni veicolo	Targa
Disattiva	●	NO	2	6	bus	EURO6 6,70x2,12	GZ... ⚠️

If the vehicle status is approved, that is, green (as shown in the previous image), the warning can be ignored.

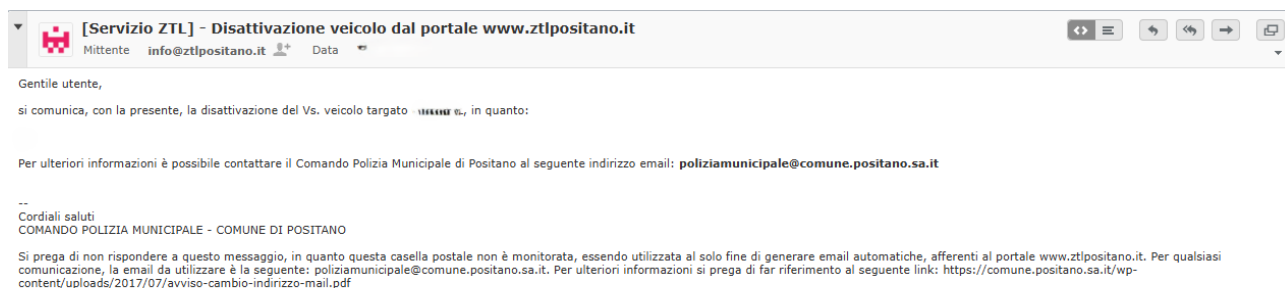
## 2.5 – Example e-mail following vehicle deactivation

Below is an example of the e-mail sent by the portal [www.ztlpositano.it](http://www.ztlpositano.it) when a vehicle is deactivated by the operator.

This is a generic template: after the wording “for the following reason:” the specific reason will be indicated.

The most common errors are:

- for the following reason:
  - the attached documentation is unreadable.
- for the following reason:
  - the data on the registration certificate do not match the data entered.
- for the following reason:
  - the vehicle is not among those allowed to access the ZTL.



Benvenuto

**STATO VEICOLI**

Disattivato 0 Attivato 0

Veicolo disattivato 3

Veicolo approvato 4

Documentazione incompleta 0

Veicolo da approvare 0

**NUOVI VEICOLI**

Aggiungi

**ACQUISTA UN PERMESSO**

Veicolo  
IA000BB

Classe ambientale  
Euro 6

Riepilogo tariffa  
€ Totale

Condizioni di servizio [qui](#)

Calcola Acquista

**NEWS**

16-08-2025

Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi

Home page of the user website: [www.ztlpositano.it](http://www.ztlpositano.it)

On the user home page, in the centre of the screen, you will find the ACQUISTA UN PERMESSO section. Depending on the type of vehicle:

- **VAN** (page 16)
- **BUS** (page 18)

follow the procedure indicated on the following pages.

**Note: in all cases, payment of the fee for entry into the ZTL must be made no later than 72 hours after entering the ZTL.**

### 3.1 – Purchase a permit for a VAN vehicle

In the Veicolo field, type the first letter, or the first two letters, of the plate number for which you want to purchase the permit. Wait for the system suggestion and select the proposed plate number.

**Note: selecting the suggestion is mandatory in order to complete the permit purchase correctly.**

Below is an example of the screen that will appear.

The screenshot displays the ZTL POSITANO web portal interface. At the top, there is a dark blue navigation bar with the ZTL POSITANO logo on the left and menu items: ACQUISTA, AREA PERSONALE, VEICOLI, CONTABILITÀ, NEWS, and LOGOUT. Below the navigation bar, a user is greeted with "Benvenuto" followed by a redacted name. The main content area is divided into several sections:

- STATO VEICOLI:** A summary of vehicle statuses with counts: Disattivato (0), Attivato (0), Veicolo disattivato (1), Veicolo approvato (5), Documentazione incompleta (0), and Veicolo da approvare (0). Below this is a "NUOVI VEICOLI" section with an "Aggiungi" link.
- ACQUISTA UN PERMESSO:** The primary section for purchasing a permit. It includes a "Veicolo" input field containing "aa", which has triggered a dropdown suggestion of "AA000AA". Below this is the "Classe ambientale" field set to "Euro 6". A "Riepilogo tariffa" section shows a "€ Totale" field. There is a checkbox for "Condizioni di servizio [qui](#)". At the bottom of this section are "Calcola" and "Acquista" buttons.
- NEWS:** A section showing a date "16-08-2025".

At the bottom of the page, a dark blue footer contains the text: "Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi".

### 3.2 – Select the permit rate for a VAN vehicle

Choose the rate to purchase.

The available rates are listed below:

**ACQUISTA UN PERMESSO**

**Veicolo**

AA000AA

**Transiti**

Singolo    Mensile    Semestrale Gen. - Giu.    Semestrale Lug. - Dic.

Annuale

- Single: €5.00, valid for one transit within the ZTL, to be paid within 72 hours of entry;
- Monthly: €100.00. Access to the ZTL will be authorised from the date of payment, allowing unlimited access in the selected month, and will also cover transits made within the 72 hours preceding payment;
- Half-year January–June: €500.00. Access to the ZTL will be authorised from the date of payment, allowing unlimited access in the selected half-year period, and will also cover transits made within the 72 hours preceding payment;
- Half-year July–December: €500.00. Access to the ZTL will be authorised from the date of payment, allowing unlimited access in the selected half-year period, and will also cover transits made within the 72 hours preceding payment;
- Annual: €800.00. Access to the ZTL will be authorised from the date of payment, allowing unlimited access in the selected year, and will also cover transits made within the 72 hours preceding payment;

**To continue the procedure, go to page 20**

### 3.3 – Purchase a permit for a BUS vehicle

In the Veicolo field, type the first letter, or the first two letters, of the plate number for which you want to purchase the permit. Wait for the system suggestion and select the proposed plate number.

**Note: selecting the suggestion is mandatory in order to complete the permit purchase correctly.**

Below is an example of the screen that will appear.

## ACQUISTA UN PERMESSO

### Veicolo

- AA000AA
- AA001AA

Euro 6

### Riepilogo tariffa

€	Totale
---	--------

Condizioni di servizio [qui](#)

### 3.4 – BUS permit rate based on environmental class

For BUS vehicles, it is not possible to choose the rate because the cost depends on the bus environmental class.

The rates based on the environmental class of the bus are listed below:

## ACQUISTA UN PERMESSO

**Veicolo**

**Transiti**

Singolo

- EURO6: €60.00, valid for one transit within the ZTL, to be paid within 72 hours of entry;
- EURO5: €70.00, valid for one transit within the ZTL, to be paid within 72 hours of entry;
- EURO4: €80.00, valid for one transit within the ZTL, to be paid within 72 hours of entry;
- EURO3: €90.00, valid for one transit within the ZTL, to be paid within 72 hours of entry.



### 3.5 – Select transit date and time

From this point onward, the instructions for purchasing the permit are the same for both VAN and BUS vehicles.

**ACQUISTA UN PERMESSO**

**Veicolo**  
AA000AA

**Transiti**  
 Singolo  Mensile  Semestrale Gen. - Giu.  Semestrale Lug. - Dic.  
 Annuale

**Data** 17/01/2026  **Ora** 17:00 

**Classe ambientale**  
EURO6 - VAN

**Riepilogo tariffa**  
€ Totale

Condizioni di servizio [qui](#)

**Calcola** **Acquista**

gennaio 2026						
L	Ma	Me	G	V	S	D
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Click the calendar icon at the end of the Data field. A menu will open from which you can choose the day and month of transit. After selection, the date will be entered automatically in the Data field.



If you choose the monthly rate, the Data and Ora fields will be replaced by the Mese field, where you must indicate the month for which you intend to pay.

For the half-year and annual rates, no selection is required: the system considers the current year.

**ACQUISTA UN PERMESSO**

**Veicolo**  
AA000AA

**Transiti**  
 Singolo  Mensile  Semestrale Gen. - Giu.  Semestrale Lug. - Dic.  
 Annuale

**Data** 17/01/2026  **Ora** 17:00 

**Classe ambientale**  
EURO6 - VAN

**Riepilogo tariffa**  
€ Totale

Condizioni di servizio [qui](#)

**Calcola** **Acquista**

17	:	00
----	---	----

Click the clock icon at the end of the Ora field. A menu will open from which you can choose the transit time. Select a value from 00 to 23 for the hour and one of 00, 15, 30 and 45 for the minutes. The time will be entered automatically in the Ora field.

Note: the minutes field can only be set to 00, 15, 30 or 45. Therefore select the value closest to the actual transit time.

### 3.6 – Terms of service, calculate and purchase

After selecting the date and time, tick the Condizioni di servizio checkbox and then click Calcola.  
After checking that the data entered are correct, click Acquista.

#### **ATTENTION**

Clicking Acquista does not complete the payment: to finish the transaction, you must follow the steps indicated on the following pages.

Below is an example of the summary for purchasing a single permit before clicking the acquista button.

## ACQUISTA UN PERMESSO



**Veicolo**

**Transiti**

Singolo    Mensile    Semestrale Gen. - Giu.    Semestrale Lug. - Dic.

Annuale

**Data**   **Ora**

17/01/2026      17:00   

**Classe ambientale**

**Riepilogo tariffa**

€   5.00

Condizioni di servizio [qui](#)

**Calcola**   **Acquista**

### 3.7 – Purchase procedure via PagoPA

After clicking Acquista, you will be redirected to the PagoPA website, as shown in the following example. The website automatically displays the e-mail used to register on the ZTL portal.

The screenshot shows the PagoPA website interface. At the top left, it says "PagoPA S.p.A." and at the top right, there is a blue "Accedi" button. Below the header, the PagoPA logo is on the left and "5,00 €" with a shopping cart icon is on the right. The main heading is "Inserisci la tua email" with the subtext "Riceverai l'esito del pagamento a questo indirizzo". There are two input fields: "Indirizzo email" containing a redacted email address followed by "@libero.it", and "Ripeti di nuovo" which is currently empty. At the bottom, there are two buttons: "Indietro" (highlighted with a blue border) and "Continua" (disabled, greyed out).

PagoPA will ask you to confirm the e-mail. After entering it in the Ripeti di nuovo field, click Continua to move to the next screen. (see following page).

This screenshot is identical to the previous one, but the "Ripeti di nuovo" field now contains the same redacted email address followed by "@libero.it". Consequently, the "Continua" button is now active and highlighted in blue, while the "Indietro" button remains highlighted with a blue border.














To complete the procedure, you must choose a payment method.

By clicking the selected method, among the authorised methods shown in the following image (and continuously updated), you will be redirected to the payment page where you can enter your data and complete the purchase.

## Come vuoi pagare?

Per saperne di più sui metodi e i costi applicati dai gestori aderenti, visita la pagina [Trasparenza Costi](#).

Filtra

-  Carta di debito o credito >
-  BANCOMAT Pay >
-  Conto Banca Popolare di Sondrio >
-  Conto BancoPosta >
-  Conto BancoPosta Impresa >
-  Conto ICONTO >
-  Conto Intesa Sanpaolo >
-  Google Pay >
-  Klarna (anche a rate) >
-  MyBank >
-  Paga con Postepay >
-  PayPal (anche a rate) >
-  Satispay >

[Indietro](#)

## Chapter 4: Payment receipts

### 4.1 – Purchase receipt from the PagoPA website

If the payment is successful, you will receive an e-mail at the address provided from: [noreply-checkout@ricevute.pagopa.it](mailto:noreply-checkout@ricevute.pagopa.it). <mailto:noreply-checkout@ricevute.pagopa.it>  
The e-mail will contain the payment receipt, as shown in the example below:



## Hai inviato un pagamento di 6,50 € tramite pagoPA

Il tuo pagamento è andato a buon fine. Ecco i dettagli dell'operazione.

Oggetto del pagamento

**PNZTL - Inibizione del singolo 28/12/2025 10:30**

Indirizzo email

[XXXXXXXXXXXX@hotmai.it](mailto:XXXXXXXXXXXX@hotmai.it)

Metodo di pagamento

**Apple Pay**

ID transazione (RRN)

Gestore della transazione (PSP)

**Mooney S.p.A.**

Codice autorizzativo

Data e ora

**29 dicembre 2025, 12:43:59**

Ente creditore

**Comune di Positano**

Codice Fiscale ente

**80025630650**

Codice avviso

**0010225363**

Importo

**5,00 €**

Commissione (applicata da Mooney S.p.A.)

**1,50 €**

**Totale**

**6,50 €**

## ATTENTION:

Always check that you have received the above receipt for each payment made.

## 4.2 – Purchase receipt issued by the Municipality of Positano

About 45 minutes after the PagoPA e-mail, you will receive a second e-mail from info@ztlpositano.it containing a link to download the receipt issued by the Municipality of Positano. The subject of the message will be: [Servizio ZTL] - Acquisto transito.

The same receipt can also be downloaded from the ZTL portal in the CONTABILITÀ section by then clicking TRANSITI (see following page).

Below is an example of a receipt.



**COMUNE DI POSITANO**  
(Provincia di Salerno)  
---\*---

**COMANDO POLIZIA MUNICIPALE**

**QUIETANZA DI PAGAMENTO TELEMATICA Z.T.L.**

Il sig. \_\_\_\_\_

Ha versato € 5.00

Tipologia transito singolo

Per l'accesso nella Z.T.L. istituita con Deliberazione di Giunta Comunale n. 178/2016 e Deliberazione di Giunta Comunale n. 40/2018 e s.m.i. inerente l'asse viario Viale Pasitea – Piazza dei Mulini – Via C. Colombo, ed in ottemperanza alla Determinazione Area Vigilanza n. 17/2018.

Transito ore/data 14:15 - 16-01-2026

Targa veicolo \_\_\_\_\_

Tipologia veicolo/classe ambientale VAN / EURO5

IUV<sup>(1)</sup> 51115

Data/ora acquisto 17 Gennaio 2026

Pagato mediante piattaforma digitale PagoPA  
In attuazione del D. Lgs. n. 179/2016



<sup>1</sup> Identificativo Univoco Versamento.

Comune di POSITANO, Via G. Marconi, n° 111 - 84017 POSITANO (SA) • web site: [www.comune.positano.sa.it](http://www.comune.positano.sa.it)  
Comando Polizia Municipale - Ufficio Z.T.L., Viale Pasitea, n. 29 - 84017 POSITANO (SA)  
Tel. 089/875.277 • e-mail: [poliziamunicipale@comune.positano.sa.it](mailto:poliziamunicipale@comune.positano.sa.it) • web site: [www.ztlpositano.it](http://www.ztlpositano.it)

Pagina 1 di 2

## Chapter 5 - Accounting section

The screenshot displays the ZTL POSITANO web portal interface. At the top, a dark blue navigation bar contains the ZTL POSITANO logo on the left and menu items: ACQUISTA, AREA PERSONALE, VEICOLI, CONTABILITÀ (with a dropdown arrow), NEWS, and LOGOUT. The CONTABILITÀ dropdown menu is open, showing 'TRANSITI' and 'TRANSAZIONI DI PAGAMENTO' in a teal box. Below the navigation bar, a white area shows 'Benvenuto' followed by a redacted name. A yellow warning banner reads 'Attenzione - Non hai veicoli attivi.' The main content area is split into two columns. The left column, titled 'STATO VEICOLI', shows five status categories with counts: 'Disattivato' (0), 'Attivato' (0), 'Veicolo disattivato' (1), 'Veicolo approvato' (0), and 'Documentazione incompleta' (0). Below this is a 'NUOVI VEICOLI' section with an 'Aggiungi' link. The right column, titled 'ACQUISTA UN PERMESSO', contains a form with fields for 'Veicolo' (AA000BB), 'Classe ambientale' (Euro 6), and 'Riepilogo tariffa' (€ Totale). There is a checkbox for 'Condizioni di servizio qui' and two buttons: 'Calcola' and 'Acquista'. At the bottom, a blue 'NEWS' section is partially visible. A dark blue footer bar contains the text: 'Protezione dei dati personali - Credits: LobLab - Engineering Qadisha srls - v. 1.5 - Stato Servizi'.

From the user home page, click CONTABILITÀ in the top bar. A drop-down menu will open: select Transiti. In this section you will find all payments, both those completed successfully and those not completed.

Examples of the two possible outcomes are shown on the following page.

## Section 5.1 – Check payment outcome

To check the outcome of a payment, enter the payment date, leave the “stato di pagamento” field unselected so that all attempts are displayed, and then click Cerca.

The two possible cases are shown below:



Benvenuto Ospite

Standard

21/01/2026 21/01/2026 Stato pagamento Cerca Esporta Pulisci

– Usa il filtro per cercare i dati.

Risultati: 22

Data Transito	Data Acquisto	IUV	Utente/Azienda	Targa	Importo	Codice Rif. Creditore	Ricevuta
20-01-2026 11:15	21-01-2026 13:49:53	02265100	M	HA41	5.00 €	singolo 31	  Invia
20-01-2026 11:15	21-01-2026 13:45:50	02265100	N	HA41	5.00 €	singolo 45	

In the example shown above, there are two payment attempts: one successful and one unsuccessful.

The difference between a successful payment and an unsuccessful payment can be seen in the Ricevuta section.

1. If the payment is successful, two green icons will appear in the Ricevuta section.  
By clicking the PDF icon, you will be able to download the receipt issued by the Municipality of Positano.  
**Note: as already indicated, the receipt is generated in about 45 minutes. Before this time has elapsed, the receipts will not yet be visible.**
2. If the payment is unsuccessful, and therefore does not allow access to the ZTL, no icon will appear in the Ricevuta section.